



ASSOCIATION OF MARINE SURVEYORS OF BRITISH COLUMBIA

**Minutes of the General Meeting held Saturday April 10th 2010
The Executive Plaza Hotel and Conference Centre – CYPRESS ROOM - 405 North Road,
Coquitlam, BC.**

In Attendance:

Alistair Beaton - President
Captain Andrew Korek – Vice President
Roy Sluyter – Honourable Treasurer
Richard Smith – Honourable Secretary
Captain Don Tranter
Don Kimura
Captain Ieuan Lampshire-Jones
Jeff Sun
Captain Tom McLean
Captain Jostein Hoddevik
Captain Nelson Ng
Captain Talal Alskouti
Tim Amy

Apologies:

Pat Haliburton
Cecil Noronha
Kenneth Rorison
Captain Don Rose
Peter Strathdee
Timothy Ellis
Philip Oldham
Pat Patrick
Captain Rene Dickinson



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Call to Order

Alistair Beaton called the meeting to order at 10:30 hours.

1. Special Resolution

Richard reminded everyone of the reason for producing the Special Resolution

As most of you will know, one of our goals is to proceed with an application to the Provincial Government for Charter Status of our Association.

To this end, a committee was struck in June of 2009 to "Review and, where necessary, revise current AMSBC membership requirements and rules as follows:

- a. With respect to levels / classes of membership
- b. With respect to qualifications and experience required for membership.
- c. With respect to maintaining on-going membership (i.e. continuing education etc.) all with a purpose of obtaining Charter Status for the AMSBC within the Province of British Columbia".

The committee has met and as the first part of our recommendations we need to put forward a Special Resolution to change the membership section of our current By-Laws.

This Special Resolution is required to be put before the membership at a General Meeting. At least 14 days' notice of the Special Resolution is required and to be successfully passed it must obtain a minimum acceptance vote of 75% from all those members who vote.

The Special Resolution is as follows:

"Be it resolved that the Membership section (Section 2) of the current By-Laws of the Association of Marine Surveyors of British Columbia - 1978 (Consolidated 1983) be amended to read as per the following"



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SECTION 2-MEMBERSHIP

1. MEMBERSHIP CLASSES

a. There shall be the following classes of Membership:

- i. An "Ordinary Member".*
- ii. A "Student Member".*
- iii. An "Honorary Member".*
- iv. An "Affiliate Member".*
- v. Any other class of Membership as determined by the Members voting on a special resolution.*

2. MEMBERSHIP

a. Any member of the Association shall be a Canadian citizen or landed immigrant with the following qualifications:

- i. To be eligible as an Ordinary Member, a person must have been a full time-surveyor for five years within the preceding seven years, but the last twelve months must have been served in Canada. Any interruption in the twelve months due to sickness, etc. will not disqualify him but he/she has to make up the time to the total of twelve months.*
- ii. Dependent on the applicant's previous qualifications and/or experience he/she will be given credits to reduce the five years initial requirement, such as:*

- 1. Master Foreign Going, First Class Engineer - Steam, Diesel or combined. Acceptable degree in Naval Architecture. Holder of other qualifications deemed an acceptable equivalent to the above or as may be decided by the Board. Credit: 24 months. For each completed year of service while holder of such certificate,*



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degree or acceptable qualifications, one month additional credit to a maximum of twelve months credit.

- 2. Master Home Trade, First Mate Foreign Going, Second Class Engineer - Steam, Diesel or Combined. Trade Certificate, Shipwright. Holder of other qualifications deemed an acceptable equivalent to the above or as may be decided by the Board. Credit: 18 months. For each completed year of service while holder of such certificate or acceptable qualification, one month's additional credit to a maximum of 9 months credit.**
- 3. Second Mate Foreign Going, First Mate Home Trade. Third and descending classes of Engineer. Holder of other Trade Certificates or qualifications such as Marine Insurance, Stevedoring or Shipyard Management, deemed as acceptable equivalent to the above, or as may be decided by the Board. Credit: 12 months. For each completed year of service while holder of such certificate, or acceptable qualification, one month additional credit to a maximum of six months.**
- iii. Additionally, any surveyor applicant who has worked full time under the direct supervision of an Ordinary Member, as a trainee, for a period of not less than twelve months within the qualifying time, may be eligible for an additional credit of six months.**
- iv. In addition to the time qualifying standard the applicant must also submit samples of survey reports, with any words suitably blacked out as would be desired by the applicant, relevant to the applicant's preferred areas of practice.**



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- v. *All eligible applicants will be subject to a verbal and/or written examination by the Membership Qualification Committee.*
- vi. *Any applicant, on being refused Ordinary or Membership, shall have a right to appeal to the Board. The Board's decision is final.*

3. MEMBERSHIP QUALIFICATION COMMITTEE

- a. *Shall consist of (3) Ordinary Members in good standing appointed by ordinary resolution.*
- b. *This Committee shall request of the applicant:*
 - i. *Any proof of qualification and/or experience they deem required.*
 - ii. *Submission of five (5) Marine Survey report examples as defined in Sub-Section 2, Paragraph (a-iv).*
 - iii. *This Committee is empowered to request from the applicant verbal and/or written examinations.*
- c. *This Committee will report to the Board:*
 - i. *The receipt of any application.*
 - ii. *Completion of processing every application with recommendations for acceptance, rejection or other applicable recommendation such as Student Membership.*
- d. *It is the responsibility of the Board to advise the findings of (c) above to the Membership at a General Meeting of which notice has been given in accordance with the By-Laws.*
- e. *This Committee, on advice from the Board, will notify all applicants who fail to meet the qualifying time, experience or examination requirements required and also advise them what is further required to comply, and rights of appeal.*

4. STUDENT MEMBERSHIP



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- a. *A Student Member shall be any person who does not meet the basic requirements for Ordinary Membership, as outlined in sub section 2 – Membership above, at the time of applying but who wishes to pursue Ordinary Membership in the future.*
- b. *In order to qualify for Ordinary Membership, a Student Member will be required to:*
 - i. *Conduct at least 12 surveys a year for a minimum of two years after being accepted as a student member.*
 - ii. *Submit examples of at least one report every 3 months to the Membership Committee for their review.*
 - iii. *Submit to a verbal and/or written examination after at least 2 years of conducting surveys and submitting reports outlined in sub-paragraphs (i) and (ii) above.*
 - iv. *A student member who has completed the requirements of sub-paragraphs (i) and (ii) above must submit to examination after three years. If not, the applicant's application will be removed.*
- c. *A member of this class has the same rights and responsibilities as an Ordinary Member with the exception of voting rights.*
- d. *There shall be no initiation fee for this class of member and the annual dues shall be 50% of the current annual rate for Ordinary Membership.*

5. HONORARY MEMBERSHIP

- a. *A retiring member may, upon ceasing to be a full-time member and upon vote of the Board, be granted the title of "Honorary Member" which title shall confer upon the retiring member the right:*
 - i. *Of attending all General Meetings of the Association.*



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- ii. To address, advise or make recommendations to the membership which rights exercised shall be promulgated in the minutes of the meeting but which right may be rescinded at any particular meeting by an ordinary resolution.*
- iii. Of receiving documentation, notices and any other information normally received throughout the year by the membership in good standing.*
- iv. To donate time or money in the affairs of the Association.*
- b. No voting rights shall be placed on an "Honorary Member" and such member shall not be required to pay any dues, fees or assessments as required to the voting membership and the requirements of section 2 paragraph 10 shall not apply.*

6. AFFILIATE

- a. Affiliate membership is available to non-practicing individuals who have an interest in the Association and its activities.*
- b. No voting rights shall be placed on an Affiliate.*
- c. There shall be no initiation fee for this class of member and the annual dues shall be 30% of the current annual rate for Ordinary Membership.*

7. MEMBERSHIP GENERAL

- a. Every member shall uphold the constitution, comply with these By-Laws and be guided by the 'Association Rules'.*



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8. SUBSCRIPTIONS/ANNUAL FEES

- a. The annual membership fee assessment for each contributing member shall be determined by the Directors, guided by the Treasurer's recommendation and approved by the Board.*
- b. Assessments. Any Special Assessment or subscription may be determined by ordinary resolution providing that at least 30 days notice to the Membership in good standing has been given.*

9. MEMBERSHIP CESSATION

- a. A person shall cease to be a member of the Association:*
 - i. By delivering his/her resignation in writing to the Secretary of the Association or by mailing or delivering it to the address of the Association and upon acceptance by the membership at the next General Meeting held or,*
 - ii. On his/her death, or*
 - iii. On being expelled, or*
 - iv. On having been a member not in good standing for twelve consecutive months.*

10. EXPULSION

- a. A member may be expelled or suspended from membership by a special resolution of the members passed at a General Meeting.*
- b. The notice of special resolution for expulsion or suspension shall be accompanied by a brief statement of the reason or reasons for the proposed expulsion or suspension.*
- c. The person who is subject of the proposed resolution for expulsion or suspension shall be given an opportunity to be heard at the General Meeting before the special resolution is put to a vote.*



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- d. Every person who is suspended or expelled from membership shall have the right to appeal the special resolution.*

11. GOOD STANDING

- a. All members are in good standing except a member who has failed to pay his current annual membership fee or any other subscription or debt due and owing by him to the Association and he is not in good standing so long as the debt remains unpaid.*

Richard advised that a number of votes had already been received by email and/or proxy.

2. Vote

Richard asked that all Ordinary Members present vote on the Special resolution as previously outlined (per above). The vote was conducted by a show of hands.

The result of this vote was as follows:

In Favour of The Special Resolution:	12
Against The Special Resolution:	0
Abstentions:	0

Those votes received by email / proxy were as follows:

In Favour of The Special Resolution:	6
Against The Special Resolution:	0
Abstentions:	0

In view of the above the Special Resolution has passed unanimously and the proposed changes to our By-Laws have been adopted.

3. Close

There being no their business to discuss the meeting was adjourned by the President at 10:45 hours.